

Schedule of Professional Service Fees

Service Fees	\$55.00 Return domestic airfare, rail or bus per person, including GST	
	\$55.00 Domestic package, tour or cruise per booking	
	\$65.00 International package, tours or cruise per booking	
	\$100.00 Return international airfares per person	
	\$55.00 - \$250.00 Itinerary planning per booking (credited towards reservation deposit once booked)	
Reservation deposit	Required at time of booking and is non-refundable regardless of reason for cancellation (in addition to any Supplier deposits)	
	\$55.00 per person for all domestic bookings	
	\$100.00 per person for all international bookings	
International travel essentials	\$75.00 Application processing for passport/visa per person (any consulate, courier or bank fees are in addition to this fee and will be confirmed to you upon application)	
Additional services	\$200.00 Provide essential information necessary for insurance claims when the insurance policy was not issued by Burnie and Smithton Travelcentres	
	\$50.00 Late bookings made within seven days of departure per booking	
	\$20.00 Essential international phone calls and taxes per instance	
	\$100.00 Access to our after-hours emergency service per instance	
Amendment fees	Any changes made after the reservation is confirmed (in addition to Supplier amendment fees)	
	\$50.00 Domestic amendment per booking	
	\$100.00 International amendment per booking	
Cancellation fees	For cancellations made to a deposited booking, regardless of reason for cancellation (in addition to Supplier-imposed fees)	
	Burnie and Smithton Travelcentres will retain the reservation deposit and 10% of travel costs	
Credit card fees	1.5% for Visa	1.5% for Mastercard

Fees are inclusive of GST where applicable.

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