

Schedule of Professional Service Fees

Montina Travel Centre reserves the right to apply the following service fees in addition to those charged by airlines, tour operators and other service providers that you may use as part of your overall travel arrangements handled by Montina Travel Centre.

Montina Travel Centre acts as an Agent on behalf of Airlines, tour operators and other service providers only.

Montina Travel Centre accepts all monies paid and commitments made subject to our Terms of Trade and Schedule of Fees and those stipulated by other service providers you may use as part of your overall arrangements handled by Montina Travel Centre. Our Terms of Trade conditions, Schedule of Fees and associated service operators Terms and Conditions and Schedule of Fees apply to yourself, your family or travelling companions that you represent or make payments on their behalf.

Our professional staff will advise and provide you with all relevant documentation and Schedule of Fees prior to your financial commitment being made.

ALL CHARGES ARE INCLUSIVE OF GST AND ARE PER PERSON

Booking and Service Fees

• Domestic coach and rail bookings	\$16.50
• Domestic flight bookings (including internet bookings)	\$27.50
• New Zealand/Pacific bookings	\$33.00
• International Booking Fee (maximum if applicable)	\$110.00
• Frequent Flyer redemption	\$55.00
• Detailed Quotation (deducted from final balance)	\$55.00

Cancellation Fees (in addition to operator cancellation fees)

• All deposits are non-refundable	deposit
• Domestic rail and express coach services	10%
• Domestic flight bookings (incl. internet bookings)	\$27.50
• International flight bookings	\$110.00
• Package holiday bookings	10% of booking
• Cruise bookings	10% of booking

Amendment Fees (in addition to operator amendment fees)

• Domestic flight, coach, rail, car and accommodation	\$27.50
• International tickets	\$55.00
• Re-issue of flight tickets	\$27.50
• Cruise bookings	\$27.50
• Airline reconfirmations	\$27.50

Documentation Processing Fees (in addition to Consular fees)

• Visa processing fee (per passport, per visa, per person)	\$55.00
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Credit Card Administration Fees

Montina Travel Centre reserves the right to charge the following credit card administration fees when payment is made by credit card

• Visa	1.5%
• Mastercard	1.3%
• American Express	2.2%
• International Credit Card	3.25%

Montina Travel centre strongly recommends travel insurance for all clients at time of booking.

Fees are inclusive of GST where applicable.

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